

Special Events List - July to December 2016

DESECE



Date	Days	Staff	Event	Venue
05. 07.	1	DI, All	Staff Meeting	Office
13. - 14. 07.	2	PO	National Conference	Hekima
18. - 22. 07.	5	PO	ADR Training	Kilimambogo
20. 07.	1	SO, TA, FO's	Marketing Day	Office
28. 07.	1	HO, SO	Peace Building Forum	Mukuyuni
29. 07.	1	FO's	Open Legal Day	Bungoma West
02. 08.	1	DI, All	Staff Meeting	Office
19. 08.	1	SO, TA, FO's	Marketing Day	Office
22. - 26. 08.	5	HO, FO's	Delta Phase 2 Workshop	Mabanga
27. 08.	1	DI, All	Peace Tournament	Webuye
30. 08.	1	HO, FO's	Peace Building Forum	Milo
02. 09.	1	DI, All	Staff Meeting	Office
08. 09.	1	DI, All	Horizont3000 Kampala, Katharina, Lilian Visit	Office
08. 09.	1	DI, All	Board Member Meeting Friends of Secondary School	Office
08. 09.	1	DI, All	Media Event Human Trafficking	Office
09. 09.	1	HO, FO's	Rights Club Formation	Lugulu
12. - 16. 09.	5	TA	Nairobi Work Permit, CI Meeting	Nairobi
16. 09.	1	PO, FO's, TA	Stakeholder Meeting Field Day	Office
Mid Sep	3	HO	Rights Club Formation, Inspiration	Sibakala, Lubokha
21. - 22. 09.	2	DI, All	Co-operaid Visit, Switzerland	Office
21. - 22. 09.	2	DI, All	Partner Visit from Tanzania	Office
22. 09.	1	DI, AO	Lion's Club Visit	Kitale
28. 09.	1	DI, All	Staff Meeting	Office
29. 09.	1	DI, All	Bilibili School Visit	Office
30. 09.	1	PO, FO's	Stakeholder Meeting	Office
03. - 12. 10.	4	PO, MO, FO's	Tree Planting Campaign	Bungoma
05. - 07. 10.	3	PO, HO	Panairobi Systematization Workshop	Nairobi
07. 10.	1	DI, PO, FO's	Stakeholder Meeting	Office
10. 10.	1	DI, MO	Tree Seedlings Distribution	Bungoma
12. 10.	1	DI, All	Anderson Secondary School Visit	Office
14. 10.	1	DI, All	Chesamisi High School Visit	Office
16. - 20. 10.	5	HO, FO's	Gender, Lobbying & Advocacy Workshop	Mabanga
19. 10.	1	HO	Advocacy Campaign	Bumula
21. 10.	1	PO, FO's	Stakeholder Meeting	Office
24. 10.	1	SO, TA, FO's	Marketing Day	Office
24. 10.	1	DI, FO's	Bilibi School Visit	Office
24. - 28. 10.	5	HO	Kenya Peace Network Conference	Migori
24. - 28. 10.	5	PO	Policy Dialogue Consortia Meeting	Kampala
27. 10.	1	DI, All	Elimu Mount Elgon, Tools for Work Visit, Holland	Office
31. 10.	1	FO's	Stakeholder Meeting	Office
03. - 05. 11.	3	DI, All	BSI, SEI SO FREI, ORF Visit, Austria	Office
04. 11.	1	DI, All	Field Day	Office

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08. 11.	1	HO, SO	Human Rights Training	Bungoma East
10. - 11. 11.	2	DI, All	Horizont3000 Kampala, Jennifer Visit	Office/Field
14. - 18. 11.	5	DI, All	Aktion Regen Workshop, Austria	Office
18. 11.	1	HO, SO	Human Rights Training	Kimilili
24. 11.	1	DI, FO's	Hequeendo Group Visit	Office
29. 11. - 01. 12.	3	TA, PO, FO's	M&E Workshop, Knowhow3000	Office
06. 12.	1	DI, All	Staff Meeting	Office
08. 12.	1	PO, FO's	Report Writing	Office
16. 12.	1	DI, All	End Year Meeting	Office

51 Events

94 Days

Abbreviations:

- DI Director
- PO Program Officer
- FO Finance Officer
- AO Administration Officer
- HO Human Rights Officer
- SO Sustainable Agriculture Officer
- TA Technical Advisor
- FO's Field Officers
- All All staff members